

# CPRE Norfolk

Trustees' Annual Report - Year ended 31 December 2023

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CPRE Norfolk  
15 Pigg Lane  
Norwich  
NR3 1RS  
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[www.cprenorfolk.org.uk](http://www.cprenorfolk.org.uk)

Registered charity no. 210706



The countryside charity  
Norfolk

# CPRE Norfolk

Trustees' Annual Report - Year ended 31 December 2023

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# CPRE Norfolk

Report of the Executive Committee - Year ended 31 December 2023

## Reference and Administrative Information

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**Charity Name:**

CPRE Norfolk

**Charity Registration Number:**

210706

**Address of Charity:**

15 Pigg Lane  
Norwich  
Norfolk  
NR3 1RS

**Further Contact Details of Charity:**

Tel: (01603) 761660

Email: [info@cprenorfolk.org.uk](mailto:info@cprenorfolk.org.uk)

Web: [www.cprenorfolk.org.uk](http://www.cprenorfolk.org.uk)

**Trustees of the Executive Committee during 2023:**

Professor Tim O’Riordan	(President)
Christopher Dady	(Chair)
Kevin Jones	(Vice Chair)
Sandra Walmsley	(Vice Chair, resigned 16th November 2023)
George Ridgway	(Treasurer)
Ian Francis	(Secretary, resigned 23rd August 2023)
David Hook	
Pallavi Devulapalli	
Heather Tyrrell	(resigned 23rd January 2023)
Dr Ian Shepherd	(resigned 25th May 2023)
Alexandra Coupe	(resigned 25th May 2023)
Faye LeBon	(resigned 21st August 2023)

**Vice Presidents**

Matthew Martin  
Lady Laurel Walpole  
Dr Ian Shepherd (from 25th May 2023)

**Bankers:**

CAF Bank Ltd 25 Kings Hill Avenue, Kings Hill West Malling Kent ME19 4JQ	Virgin Money PLC Jubilee House Gosforth Newcastle Upon Tyne NE3 4PL	Shawbrook Bank Limited Lutea House, Warley Hill Business Park The Drive, Great Warley Brentwood, Essex CM13 3BE
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**Reporting Accountants:**

Make It Count Accountancy Services  
3 Malleson Place  
East Carleton  
Norwich  
NR14 8JA

# CPRE Norfolk

Report of the Executive Committee - Year ended 31 December 2023

## Structure, Governance and Management

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CPRE Norfolk is governed by its Constitution and Rules which were adopted in 1933 and registered with the Charity Commission (registration number 210706) on 5 August 1964. The Constitution was last updated in 2019.

A county tier of the national environmental organisation Campaign to Protect Rural England, CPRE Norfolk is part of and works alongside CPRE nationally and regionally but is a separate registered charity. It is a membership organisation with around 920 members and supporters who subscribe or give regular donations. They include individuals, families, parish and town councils and other local amenity bodies.

The charity has an Executive Committee of Trustees with a wide range of expertise, including planning, conservation, farming and landscape, as well as management and charity governance. Vacancies are advertised through regular e-bulletins and newsletters and in the local press.

CPRE Norfolk has an office in Norwich and has a staff of three part-time employees and a part-time Planning Campaigns Consultant.

The branch has a Volunteers Policy and actively encourages the contribution and involvement of volunteers of all ages and backgrounds.

# CPRE Norfolk

Report of the Executive Committee - Year ended 31 December 2023

## Objectives and Activities

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CPRE Norfolk (also known as The Norfolk branch of the Campaign to Protect Rural England) exists to promote the beauty, tranquillity and diversity of rural Norfolk by encouraging the sustainable use of land and other natural resources in town and country. As an independent voice for the landscape, we monitor 'the big picture' of how the land, coast, skies and communities of Norfolk are being affected by development and we engage with decision-makers on a regular basis. In particular we encourage Norfolk MPs, councillors, planning departments and other decision makers to support the countryside, safeguard precious and protected areas, promote urban renewal, restrict development on greenfield sites, protect country lanes and footpaths, preserve rural tranquillity and dark skies. We focus on promoting positive solutions to support the long-term future of Norfolk and its precious countryside.

We provide independent responses to large-scale planning issues, ensuring that development and growth proposals take into account the social, aesthetic, environmental and economic benefits of the countryside. Backed by in-depth research and many years of collective experience, we give evidence at Public Inquiries into complex and long-running Norfolk planning debates and we provide planning support to parish councils, conservation groups and individuals across the county, running seminars and conferences on planning and other issues affecting the countryside. Through the CPRE Awards we reward excellence in best practice of countryside conservation and architectural design which limits the carbon footprint and work to highlight and improve public understanding of exemplary environmental projects.

Further information on the charity's history, objectives and current activities are available from our website [www.cprenorfolk.org.uk](http://www.cprenorfolk.org.uk)

# CPRE Norfolk

Report of the Executive Committee - Year ended 31 December 2023

## Achievements and Performance

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During 2023 the amount of challenges we have faced has remained very varied, with proposals continuing to be promoted for new developments that we consider are poorly formulated, and will do much damage to Norfolk's countryside. And as always, we have striven to keep a balanced view and work with others to see improvements made to proposed schemes, and in some cases campaigning to have them overturned.

We continue to report progress to our members via regular newsletters, and our website is kept up to date and relevant. We continue to work with partners too.

Like many other charities have had challenges in growing membership, and in recruiting volunteers and new trustees. We will continue to seek to strengthen our team.

We were very pleased that the outcome of our challenge to the Greater Norwich Local Plan met with some changes that we feel are positive, particularly the reduction in the 'buffer' number added to the housing targets, which reduces the amount of unnecessary land being allocated for development. We have commissioned research evidencing the low delivery of social housing, and are working with our colleagues in the Suffolk and Essex branches on a joint report into the proposals to cable (via pylons) the new green energy production to Tilbury.

Much of the work we do does not yield results for a number of years, and we continue with many campaigns and projects that we expect to yield results in the future. These include housing, the climate, planning law and road building to name a few.

As always, we rely heavily on our small team and we are once again very grateful to them for all their hard work during this year.



**Christopher Dady**  
Chair April 2024

# CPRE Norfolk

## Report of the Executive Committee - Year ended 31 December 2023

### Financial Review

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The Financial Statements for the year ended 31st December 2023 indicate a deficit of £28,374 [2023 deficit - £11,525]

#### **Income and Expenditure**

Operating a countryside charity, with all the pressures that there are on the environment of Norfolk, can be an expensive operation. However, while we have unrestricted financial reserves created from the past generosity of our supporters, we pursue our medium- and longer-term objectives.

In 2023 we invested £49,846 directly into our charitable activities while minimising costs and still achieving important gains. But with an income from members and fund-raising of only £21,472, this involved a reduction in our cash and readily available reserves of £28,374.

Many charities are facing difficult decisions as how they deliver their objectives for the public benefit. The Trustees of CPRE Norfolk have resolved to continue their key programmes while they are able to fund them.

In order to address the shortfall in regular income over necessary expenditure, the Trustees are seeking further volunteers and fresh board membership, to raise our membership, to increase regular income and be more effective in making more people in Norfolk aware of our aims. There is considerable competition for the skills and time that such people provide and we look to our membership and supporters to help us more where they can. If you can assist by volunteering or serving as a Trustee, please consider investing just a little time that we may keep the unique nature of Norfolk for the future.

#### **Reserves**

Our total charitable funds stand at £170,422 [2022 - £198,796]

#### **Plans for future periods**

It remains the Trustees' intention to maintain the current high-profile policies to safeguard and protect the countryside of Norfolk and our reserves policy, as indicated in the funds statement, is set to provide for continuing and longer-term support for those objectives.

#### **Independent Examination of Accounts**

The trustees are grateful to Shirley Webb, MAAT, of "Make It Count" who is the Independent Examiner. Shirley has also assisted with preparation of these Financial Statements and provided accountancy advice. The Trustees will seek to reappoint Shirley Webb as the Independent Examiner for 2024 and a resolution will be proposed at the Annual General Meeting.



**George Ridgway FCA ACiM**  
Honorary Treasurer, April 2024

# CPRE Norfolk

## Independent Examiner's Report to the members - Year ended 31 December 2023

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### Respective Responsibilities of Trustees and Examiner

The charity's trustees are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this year under section 144 of the Charities Act 2011 (the Charities Act) and that an independent examination is needed.

It is my responsibility to

- Examine the accounts under section 145 of the Charities Act,
- To follow the procedures laid down in the general Directions given by the Charity Commission (under section 145(5)(b)) of the Charities Act; and
- To state whether particular matters have come to my attention

### Basis of Independent Examiner's Statement

My examination was carried out in accordance with General Directions given by the Charity Commission.

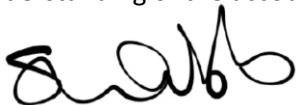
An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a 'true and fair view' and the report is limited to those matters set out in the statement below.

### Independent Examiner's Statement

In connection with my examination, no matter has come to my attention:

1. which gives me reasonable cause to believe that in any material respect the requirements
  - to keep accounting records in accordance with section 130 of the Charities Act
  - to prepare accounts which accord with the accounting records and comply with the accounting requirements of the Charities Act have not been met; or
2. to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Signed



Date 30th March 2024

**Shirley Webb MAAT Director**  
**Make It Count (Accountancy Services) Ltd**  
**3 Malleson Place**  
**East Carleton**  
**NR14 8JA**



# CPRE Norfolk

## Statement of Financial Activities for year ended 31st December 2023

	Note	Restricted £	Unrestricted £	Total Funds 2023 £	Total Funds 2022 £
<b>Income and Endowments from:</b>					
Donations and Legacies	1	2,000	18,096	20,096	50,486
Fundraising Income	2		726	726	1,008
Investment income	3		650	650	379
Other					
<b>Total Income</b>		<u>2,000</u>	<u>19,472</u>	<u>21,472</u>	<u>51,873</u>
<b>Expenditure on:</b>					
Charitable Activities:	4	3,101	43,635	46,736	60,761
Raising Funds					
Fund-raising and publicity costs	5		1,900	1,900	1,162
Other					
Governance costs	6		1,210	1,210	1,475
<b>Total Expenditure</b>		<u>3,101</u>	<u>46,745</u>	<u>49,846</u>	<u>63,398</u>
<b>Net income/(expenditure)</b>		(1,101)	(27,273)	(28,374)	(11,525)
<b>Transfers between funds</b>					
<b>Other Recognised Gains/Losses</b>					
<b>Net movement in funds</b>		<u>(1,101)</u>	<u>(27,273)</u>	<u>(28,374)</u>	<u>(11,525)</u>
<b>Reconciliation of Funds:</b>					
Total Funds brought forward		<u>2,844</u>	<u>195,952</u>	<u>198,796</u>	<u>210,321</u>
<b>Total Funds carried forward</b>		<u>1,743</u>	<u>168,679</u>	<u>170,422</u>	<u>198,796</u>

# CPRE Norfolk

## Statement of Assets and Liabilities - Year ended 31 December 2023

	Note	Restricted	Unrestricted	Total Funds	Prior year
		£	£	2023	2022
		£	£	£	£
<b>Fixed Assets</b>					
Intangible Assets					
Tangible Assets	7		44,028	44,028	46,568
Heritage Assets				0	0
Investments				0	0
<b>Total Fixed Assets</b>		<u>0</u>	<u>44,028</u>	<u>44,028</u>	<u>49,172</u>
<b>Current Assets</b>					
Stocks	8				
Debtors & Prepayments			1,022	1,022	278
Investments:					
Cash at Bank and in hand		<u>1,743</u>	<u>124,313</u>	<u>126,056</u>	<u>152,550</u>
<b>Total Current Assets</b>		<u>1,743</u>	<u>125,335</u>	<u>127,078</u>	<u>152,828</u>
<b>Current Liabilities</b>					
Creditors: Amounts falling due within one year	9				
Accrued Accounting fees			630	630	600
Other Accruals			<u>54</u>	<u>54</u>	<u>0</u>
<b>Total Current Liabilities</b>		<u>0</u>	<u>684</u>	<u>684</u>	<u>600</u>
Creditors: Amounts falling due after more than one year				<u>0</u>	<u>0</u>
<b>Total Net Assets or Liabilities</b>		<u>1,743</u>	<u>168,679</u>	<u>170,422</u>	<u>198,795</u>
<b>The Funds of The Charity</b>					
Endowment Funds				0	0
Restricted Funds				0	0
Unrestricted Funds		<u>1,743</u>	<u>168,679</u>	<u>170,422</u>	<u>198,795</u>
<b>Total Charity Funds</b>		<u>1,743</u>	<u>168,679</u>	<u>170,422</u>	<u>198,795</u>

# CPRE Norfolk

## Notes to the Accounts - Year ended 31 December 2023

	Restricted £	Unrestricted £	Total 2023 £	Total 2022 £
<b>1 Donations and Legacies</b>				
Membership:				
CPRE subscription		15341	15,341	15,691
Legacies		0	0	27,000
Friends		0	0	0
Donations		2,336	2,336	2,869
Appeal / Awards		0	0	1,750
Grants	2,000*	0	2,000	3,000
Miscellaneous		419	419	176
	<u>2,000</u>	<u>18,096</u>	<u>20,096</u>	<u>50,486</u>
<b>2 Fundraising Income</b>				
Sales of Goods		646	646	528
Events		80	80	0
100 Club		0	0	480
	<u>0</u>	<u>726</u>	<u>726</u>	<u>1,008</u>
<b>3 Investment Income</b>				
Bank interest		650	650	379
	<u>0</u>	<u>650</u>	<u>650</u>	<u>379</u>
<b>4 Charitable Activities</b>				
Salaries	2,101	27,585	29,686	21,643
Rent/Rates & Utilities		2,096	2,096	1,706
Insurance		1,308	1,308	1,073
Repairs and renewals		10	10	65
Stationery		14	14	124
Postage		16	16	39
Telephone / Broadband		362	362	563
Bank Charges		61	61	162
Employee expenses		148	148	145
Volunteer expenses		100	100	98
Recruitment advertising		0	0	1,239
Fundraiser commission & expenses		0	0	420
Small Grants	1,000	0	1,000	0
Legal & Professional (exceptional)		0		0
Project Consultants Fees		9,080	9,080	18,717
Planning Consultant Expenses		117	117	387

V4N Expenses	195	195	2,387
Subscriptions/regional levy	0	0	20
Light Pollution	3	3	2
Depreciation/Amortisation	2,540	2,540	2,604
	<u>3,101</u>	<u>43,635</u>	<u>46,736</u>
			<u>60,761</u>

#### 5 Raising Funds

Meetings	205	205	120
Gifts & Prizes (incl. 100 Club)	0	0	406
Printing (Incl. communications)	636	636	679
Planning	22	22	0
Awards	0	0	0
Events	1,037	1,037	0
	<u>0</u>	<u>1,900</u>	<u>1,900</u>
			<u>1,162</u>

#### 6 Governance costs

Committee expenses inc Misc	545	545	613
AGM	35	35	262
Accountancy	630	630	600
Legal & Professional	0	0	0
	<u>0</u>	<u>1,210</u>	<u>1,210</u>
			<u>1,475</u>

\* The £2,000 grant from JJM Fund was made by the charity, The Talent Fund ([www.thetalentfund.org](http://www.thetalentfund.org)).

# CPRE Norfolk

## Analysis of Opening and Carrying Amounts - Year ended 31 December 2023

Notes	Freehold Land and Buildings	Leasehold Land and Buildings	Plant and Machinery	Fixtures, Fittings & Equipment	Total
7 Tangible Fixed Assets	£	£	£	£	£
<b>Cost or Valuation</b>					
At beginning of the Year	58,712	0	0	4,427	63,139
Additions					0
Disposals					0
Revaluations					0
Transfers					0
<b>At End of the Year</b>	<b>58,712</b>	<b>0</b>	<b>0</b>	<b>4,427</b>	<b>63,139</b>
<b>Depreciation and Impairment</b>					
At beginning of the Year	12,911		0	3,660	16,571
Disposals					0
Depreciation	2,348			192	2,540
Impairment					0
Transfers					0
<b>At End of the Year</b>	<b>15,259</b>	<b>0</b>	<b>0</b>	<b>3,852</b>	<b>19,111</b>
Net book value at beginning of the year	45,801	0	0	767	46,568
Net book value at end of the year	<b>43,453</b>	<b>0</b>	<b>0</b>	<b>575</b>	<b>44,028</b>

### 8 Current Assets

Current Assets					
Debtors					0
					0
Cash and Bank Deposits					126,056
					126,056
Prepayments	W Denis Trustees Indemnity Ins to 3 Oct 23				132
	NFU Liability Insurance 6 Oct 23				75
	100 Club unpaid cheques				65
	Holford Advocacy 2024 project advance payment				750
					1,022

### 9 Current Liabilities

Current Liabilities					
Accruals	HMRC and Pension contributions Dec				54
	Accounts & Independent Examiners Fee				630
					684

# CPRE Norfolk

## Outline Summary of Fund Movements - Year ended 31 December 2023

Fund name	Fund balances brought forward	Income	(Expenditure)	Transfers	Gains and (Losses)	Fund Balances Carried Forward
	£	£	£	£	£	£
Designated for the operational offices and headquarters	45,801		(2,348)			43,453
Projects incl. V4N, Planning & Consultancy 2017 - 2024	39,447		(14,212)			25,235
Exceptional Fund	0					0
Restricted Fund for Pre-School Wilding	0	2,000	(1,000)			1,000
Restricted fund CPRE Grant for renewal	2,844		(2,101)			743
All Other Unrestricted Funds	110,704	19,471	(30,184)			99,991
<b>Total Funds</b>	<b>198,796</b>	<b>21,471</b>	<b>(49,845)</b>	<b>0</b>	<b>0</b>	<b>170,422</b>

# CPRE Norfolk

## Acknowledgement of Donors, Patrons and Sponsors - Year ended 31 December 2023

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CPRE Norfolk would like to thank all our members, friends, supporters and volunteers for their invaluable contribution to the charity's success in 2023.

### Patrons 2023

Sir Nicholas Bacon Bt.  
Charles Barratt  
Ivor Braka  
The Marquess of Cholmondeley  
Thomas Cook  
The Reverend Paul Gismondi  
The Earl of Leicester  
Sir Rupert Mann  
Professor Timothy O'Riordan, OBE  
Lady Walpole

Other Patrons have asked to remain anonymous.

### Ambassadors 2023

Patrick Barkham  
John Bullard  
Kit Martin CBE  
Gerard Stamp